

# Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council  
held in The Kilpeck Village Hall  
on Monday 11<sup>th</sup> September 2023

No KPC/MW/194

## Councillors Present

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr Roger Probert  
Councillor Mr D Roden  
Councillor Mr G Statham  
Councillor Mr D Thompson

Clerk Mr M Walker

## Also Present

Ward Councillor Mr Richard Thomas, Stand-in Lengthsman Mr Terry Griffiths (Contracts) and two further members of the public.

**The Ordinary Meeting of the Parish Council  
was formally opened by the Chairman at 7.00pm**

## **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr D Howie  
Councillor Mrs B Wood not present  
Police Representative and Mr James Howell Locality Steward not present

## **2.0 Declarations of Interest & Dispensations**

### **2.1 To receive any declarations of interest in agenda items from Councillors.**

No Declarations of Interest were made

### **2.2 To consider any written applications for dispensation.**

No written applications received

## **3.0 Minutes**

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/193** held on Monday 10<sup>th</sup> July 2023 were unanimously confirmed as a true record and signed by the Chairman

## **4.0 Financial Matter**

### **4.1 Receipts**

7 <sup>th</sup> July 2023 HMRC VTRXHV126000100573	£984.68
4 <sup>th</sup> August 2023 Herefordshire Council BACS Remittance Advice Reference KPC-04-01 4135651	£1,044.00
*Nationalgrid Electrical Distributor Wayleave Paying in Slip 500156	£408.20

### **4.2 Invoices for Payment**

Clerk's Salary August 2023	£675.79
Mileage	£10.58
Postage	£4.50
Tax £135.00 NIC £0.00	
Nett Pay £555.87	
<b>Cheque 001099</b>	



Clerk's Expenses	£148.32
Stationery & Consumables April 2022 – March 2023 KPC 23/07/01	
<b>Cheque 001100</b>	
Kilpeck & District Village Hall Invoice Number 134	£25.00
Hall Hire 10 <sup>th</sup> July 2023 2 hours @ £12.50 per hour	
<b>Cheque 001101</b>	
Scott Rogers Fencing Contractor Invoice No 0148	£996.36
Part field fencing gate posts etc.	
<b>Cheque 001103</b>	

All payments **Unanimously** approved by the Parish Council

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr D Thompson

**4-3 Bank Balances** as per statements

@ 4 <sup>th</sup> July 2023	Bank Statement Treasurers Account	No 03	£6,147.90
@ 4 <sup>th</sup> August 2023	Bank Statement Treasurers Account	No 04	£6,142.86
@ 4 <sup>th</sup> September 2023	Bank Statement Treasurers Account	No 05	£6,623.19
@ 5 <sup>th</sup> July 2023	Business Bank Instant-Savings Account	No S03	£35,097.86
@ 4 <sup>th</sup> August 2023	Business Bank Instant-Savings Account	No S04	£35,121.71

Bank reconciliation signed by the Chairman for both accounts

**5.0 Highways & Public Rights of Way Issues**

**5.1** Lengthsman report **Terry Griffiths (Contracts)** Parish Council to agree work required (Lengthsman Scheme Grant 2023-2024 still to be confirmed)

Terry thanked the Parish Council for the appointment

Terry gave his first Lengthsman Report

Next maintenance day will be after the leaf fall

Grit Bins require emptying and re-filling {Member has grit store}

Some bins need replacing – cost approximately £70.00 + VAT each

List of Specific Tasks required from the Parish Council for winter maintenance days – Clerk to provide Maintenance Plan instructions, number of days per month etc.

1 day a month agreed

Half a day agreed for jetting works Gwerngenny to Grove Park

Old St Devereux Railway Station signs – clean, repair paint etc.

Clerk to email Terry

Works only on entrances to PRoWs

Lengthsman Scheme Grant 2023-2024 confirmed and monies applied for

Member raised issues with A465 white lining and cats eyes again

*Clerk has reported several times and Balfour Beatty replied this has already been reported and is included in their plan of works*

**5.2** To receive any new General Highway or Public Rights of Way issues

No issues raised

**5.3** Update on “Gateway” application for Kilpeck Village

Quotation for **Assessment only** £970.07 + VAT {Excludes Construction Costs}

Project Summary 28/07/2023 CCM332 – Kilpeck village gateway assessment only from

Balfour Beatty / Herefordshire Council to be emailed to Ward Councillor Mr Richard Thomas

Parish Council resolved not to proceed.



## **6.0 Defibrillator & Heartstart Course**

Update on Defibrillator training

An article has been put in the Good News Magazine advertising Defibrillator Training with Heartstart for 24<sup>th</sup> October 2023 7.00pm in Kilpeck Village Hall.

Notices to be posted closer the time - Forge Garage, Bridges Childcare etc

Parish Councillors to attend

Attendees to contact Parish Clerk

## **7.0 Reports**

### **7.1 Kilpeck Village Hall**

Meeting tomorrow evening

September Jazz in the Village Evening, duo from Scotland

Bingo evening being organised

Pantomime rehearsals have started

Tuesday 26<sup>th</sup> September 2023 Community Coffee morning 10.00am – 11.30am

#### **7.1a) Update on fencing part of Village Hall field**

Works completed

#### **7.1b) Update on delivery of Filing Cabinet**

Delivery still awaited

#### **7.1c) National Grid Re-Overhead Cable Works progress**

Works almost completed - \*Cheque received

### **7.2 Ward Councillor Mr Richard Thomas**

Mr Richard Thomas reported on the following:-

Part of several committees

23 meetings this month including Parish Councils

Balfour Beatty 2 Year Contract renewed

Commented on Planning Applications, Allens |Hill and The Vention

Wormbridge application on-going

Richard to query why Parish Councils are not notified of Part 3, Class Q of the Town and Country Planning (General Permitted Development)(England) Order 2015

Ward Councillor to challenge BBLP re Gateway “assessment only” fee of £970.07

### **7.3 Police Representative**

No Police present

Member reported that poachers had been out Saturday night – Clerk to contact Police

Member requested hard copy of Whitfield Estate Tree Planting Plans

### **7.4 Locality Steward Mr James Howell**

Reports sent by email to all

## **8.0 Public Question Time**

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No issues raised

## **9.0 Planning Consultation**

Planning Consultation 232409 The Vention Pontrilas Hereford HR2 0BD

“Good Morning

Kilpeck Parish Council considered this application at their meeting held on the

11<sup>th</sup> September 2023

Resolved Unanimously to support the application

Regards Malcolm Walker Kilpeck Parish Clerk”



## **10.0 Information Sheet**

- 6<sup>th</sup> March 2023 Planning Application 230499 Howton Court Pontrilas Hereford HR2 0BG  
Proposed change of use and extension of grain store to create indoor swimming pool for private use, construction of a detached garage with annexe above, change of use of land to enlarge domestic curtilage and new driveway  
**Application Granted 26<sup>th</sup> July 2023**
- 27<sup>th</sup> April 2023 Planning Consultation 231099 2, Castle Park Kilpeck HR2 9DN  
Proposed two-storey extension  
**Application Granted 26<sup>th</sup> July 2023**
- 3<sup>rd</sup> January 2023 Application No 224041 Stables Cottage Wormbridge Hereford HR2 9DH  
Proposed ground floor extension  
Listed Building Consent  
**Application Refused 18<sup>th</sup> August 2023**
- 5<sup>th</sup> July 2023 Planning Consultation 231578 Allens Hill Barn Much Dewchurch Hereford HR2 8DR  
Demolition and reconstruction of fire damaged building  
Planning Permission  
**Application Granted 7<sup>th</sup> September 2023**
- 1<sup>st</sup> March 2023 Planning Application 230357 Land at Wormbridge (both sides of A465) North of the Abbeydore Road  
Hybrid planning application; Outline with all matters included except landscaping, for 70 new dwellings, new flexible workspace (Class E) and replacement childcare facility. Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (Class E, F1, and F2) and associated infrastructure  
**Application Still Valid**
- 14<sup>th</sup> June 2023 Planning Consultation 231623 Wormbridge Court Wormbridge Hereford HR2 9DH  
Proposed glazed entrance porch to East elevation, new porch to West elevation, repairs and other works required to facilitate the change of use of the building to a café and multi-office space  
Listed Building Consent  
**Application Still Valid**
- Correspondence
- 14<sup>th</sup> July 2023 Thank you letter sent to Mrs Margaret Lloyd  
Reference time spent as a Parish Councillor
- 24<sup>th</sup> July 2023 Thank you letter sent to Mr Dave Roden as Parish Lengthsman  
Reference Lengthsman works – continue to mow Kilpeck Village Green  
  
Part 3, Class Q of the Town and Country Planning  
(General Permitted Development)(England) Order 2015  
Given to all Parish Councillors


## **11.0 Agenda of the Next Meeting**

- Items to be included at the next Parish Council Meeting  
Terry Griffiths Lengthsman Maintenance Days and tasks update  
Defibrillator & Heartstart Course update

## **12.0 Date, Time and Venue of Next Meeting**

The next Meeting will be an Ordinary Meeting of the Parish Council on  
**MONDAY 9<sup>th</sup> October 2023** to be held in Kilpeck Village Hall and to commence at **7.00pm**

Meeting declared closed at 8.45pm

Signed..........  
Parish Council Vice-Chairman Councillor Mr. Mark Parsons  
Date 9<sup>th</sup> October 2023